



Department
for Transport

Principal Surveyor Property and Asset Management

DfT Group Property

Official

connecting
people &
places

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Welcome Message

Thank you for your interest in our Principal Surveyor post in DfT Group Property.

Working in our team isn't just about property, it's about people, the vital services our buildings support and the new transport infrastructure that we enable. Through releasing surplus land we also support new homes, jobs and public value.



Andy Holdsworth, Head of
DfT Group Property

We manage a fascinating and unique portfolio of property including the High Speed 1 rail line, Waterloo International Station and other exciting transport infrastructure assets and associated land, with the potential to regenerate whole areas with homes and public spaces. If that isn't enough we also own around 3,000 historic rail assets across the country.

The team play a key role in developing UK transport infrastructure, working closely with HS2 Limited to deliver the land required for the programme, and looking forward to future rail infrastructure development.

We are supporting the Department's Future DfT programme by working to deliver new office space in Birmingham and Leeds giving the Department a strong presence outside London whilst managing our Westminster HQ and Hastings office both of which will be fully refurbished to enable smart working by the time you start work with us.

The wider DfT Group portfolio supports the delivery of maritime and coastguard operations, and vehicle services as well as the country's highways and rail services. In addition we play a key client / sponsor role for LCR (DfT's property focussed public corporation delivering jobs homes and public value through its property assets and expertise).

To manage and deliver all of this we require committed property professionals with the skills and expertise to maximise financial and public value from our assets, and the ability to work closely with the huge range of stakeholders that have an interest in our portfolio.

Department for Transport – *connecting people and places*

- Everybody uses transport in one way or another – whether travelling to work, school or to visit friends and family, the transport system is at the heart of the UK's economy, connecting people and things across the country and beyond. From dealing with the UK's biggest ever peacetime repatriation to making sure our towns and cities are ready for self-driving vehicles, and responding to the challenges that Covid-19 has brought, the Department for Transport (DfT) looks after some of the biggest issues facing Government today. See a video on what we do and our values from Bernadette Kelly, Permanent Secretary, our equivalent to the CEO [here](#).
- All civil servants can expect to join a 'Brilliant Civil Service' guided by the Civil Service core values of honesty, integrity, impartiality and objectivity – see [here](#).
- You will find this evident in everything we do and supported by our shared DfT organisational values of:
 - Confidence: to challenge, to take action, to innovate.
 - Excellence: in our professionalism, in our delivery, in our learning.
 - Teamwork: we are inclusive, we collaborate, we support each other.

Group Property in DfT



Bernadette Kelly
Permanent
Secretary



Nick Joyce
Director
General,
Corporate
Delivery Group



Kamal Patel
Director,
Corporate
Finance and
Property
Directorate



**Andy
Holdsworth**
MRICS
Head of Group
Property

DfT is a place people want to work: an organisation proud of doing things well and championing diversity. We support our people to build their skills, recognising their contribution and creating an inclusive environment in which talent thrives.

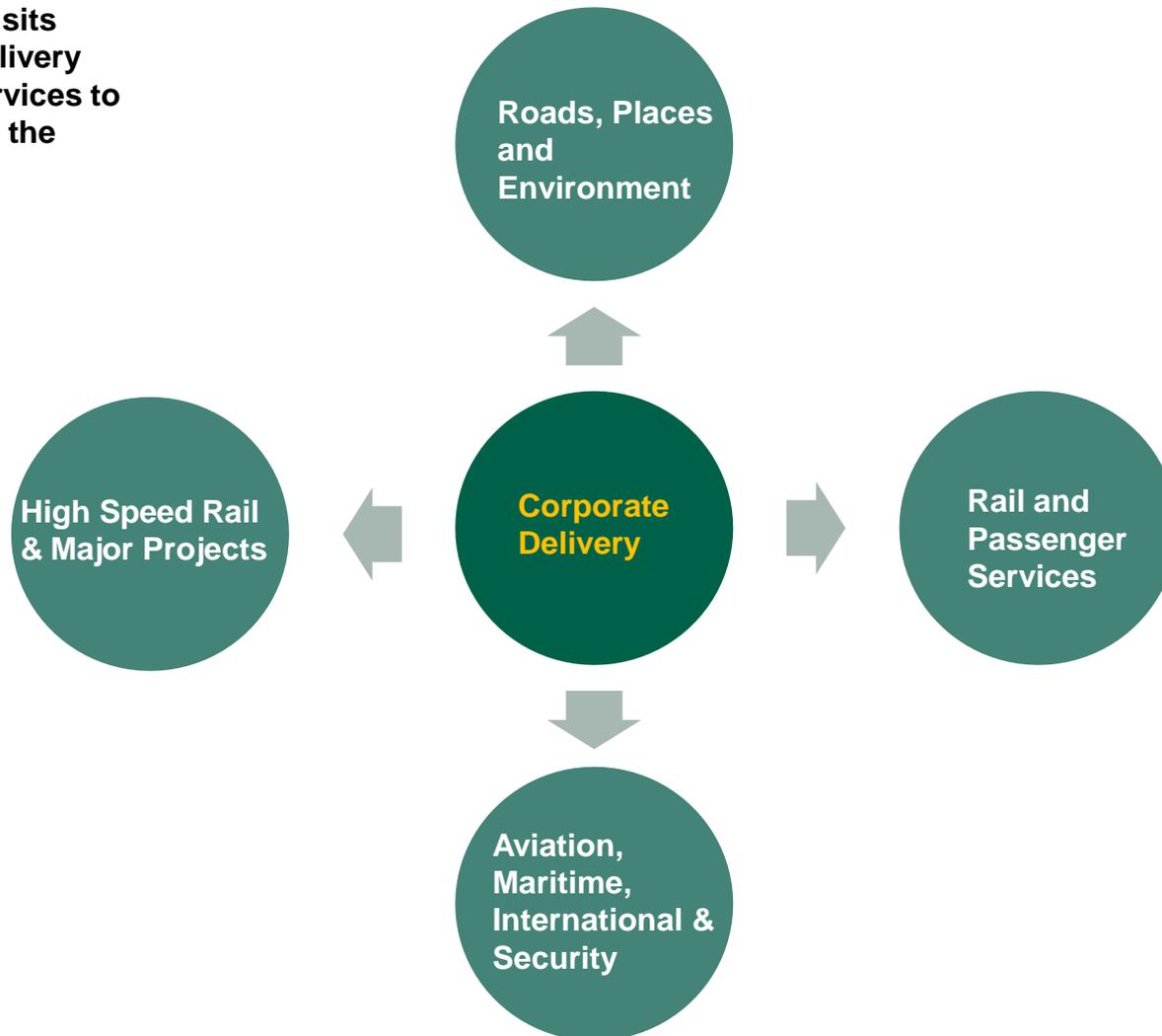
Wherever possible, we offer flexible and variable working hours to help our staff achieve a healthy work/life balance.

Group Property are part of the Corporate Finance and Property Directorate which sits in the Corporate Delivery Group (CDG) alongside Finance, Comms, Portfolio & Project Delivery, Digital, Commercial and Corporate Finance.

CDG is the backbone of the department, working alongside the modal groups to deliver our ambitious programme of work.

Organisational Groups in DfT

DfT Group Property sits within Corporate Delivery Group providing services to policy teams across the Department



Group Property teams

Teams within DfT Group Property are as follows



Advisory and
Delivery

Lead: Sarah
Lavery



DfT core
Building
Services and
Sustainability

Lead: Rachel
Brown



DfT Group
Facilities
Management

Lead: Martin
Turner



Strategy and
Operations

Lead:
Susanna
Hawkins

Advisory and Delivery

You will be a Principal Surveyor in the Advisory and Delivery team.

- This is the team that deal with the strategic management of property assets owned by the Secretary of State for Transport and provide property advice to our policy colleagues.
- The team are a centre of property expertise within the Department and lead on :
 - Advising on property matters for major infrastructure projects, such as HS2, future rail infrastructure and other Departmental requirements across the whole property and project lifecycle
 - Preparing land for sale and development including land assets associated with HS1, Waterloo International Station and other surplus transport assets
 - Managing complex property portfolios
 - Sponsoring exciting projects such as the Waterloo International Station retail scheme
 - Advising senior policy colleagues and Ministers on all property matters
 - Acting for the Secretary of State for Transport on a range of land ownership issues

How we work:

Currently due to Covid -19 the team are working from home, enabled through up-to-date technology (although we do offer Covid safe office accommodation for those who require it). As we move beyond the pandemic we expect to be working flexibly with a combination of home and office working.

Example projects

Lower Thames Crossing

- **Land Assembly and Acquisition Strategy.** Work with Highways England and DfT colleagues to develop and implement strategy which considers early acquisitions for the project, ensuring that due diligence and governance is established.



HS2 Management Portfolio Investments

- **Potential investment** in property assets which form part of the HS2 Property portfolio, balancing commercial property decision making with the need for the project to minimise its impact on local communities.



Daily activities

- Our people take pride from being involved in work that acts in the public interest and balances the importance of gaining key commercial outcomes with generating excellent public value. It's an opportunity to make a difference, working on projects that impact people's lives.
- No one day is the same so you will be continuously challenged and there are plenty of opportunities to learn and grow, professionally and personally.
- You will be providing professional portfolio management and advice in a wide range of settings and asset types including property management, retail development, de-risking and disposal of development land, delivering administrative office accommodation, and acquiring and managing land for construction of HS2 and other transport schemes.
- Your responsibilities will include:
 - Effectively managing the DfT property portfolio to maximise value, reduce costs, enhance long term value and increase returns, with a focus on both financial performance and social and economic benefits.
 - Take ownership for identifying and executing value add opportunities and asset management initiatives across the assets.
 - Delivering commercial arrangements (including leases and acquisitions) which meet the Department's needs.
 - Act as an "intelligent client" to our supply chain and property managers on all property management issues.
 - Working with Senior colleagues in developing and delivering the Department's property strategy in line with wider Government policy.
 - Maximising property regeneration opportunity from DfT assets through development enabling work and ensuring asset disposals meet departmental objectives and represent best value.
 - Undertake budgeting, forecasting and financial management in respect of the Department's property portfolio which is valued at circa £3bn.
 - Managing and advising on cross DfT Group initiatives and policies

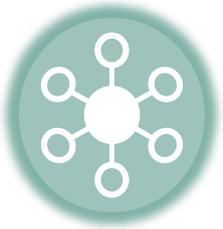
Working with wider government

- **Group Property** is engaged on a number of Cross government initiatives, mostly led by Cabinet Office through the Office of Government Property and the Government Property Agency. These include:
 - Places for Growth
 - Government Hubs and Smarter Working
 - Whitehall campus
 - Digital National Asset Register
 - Public Sector Land release for housing etc
 - Greening Government Commitments
- Group Property is also part of the **Government Property Function** (for more information – see [here](#)).
- Who provide support and learning & development opportunities - see [here](#).

Government Property Function

The Government Property Profession

Access to an incredibly varied and diverse portfolio of estates provides Government Property Professionals with opportunities to use their specialist knowledge and experience to make a practical impact on how property services are delivered for the public.



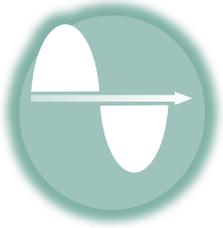
Exciting Jobs

Shaping the way people interact with a range of stakeholders and buildings, each presenting different challenges which require unique responses.



Empowered People

Professional networks, peers and colleagues promote supportive cultures where learning is shared and all are encouraged to succeed.



Flexible Working

Flexible and smart working practices drive innovative and creative solutions for better communication and work life balance.



Adding Value

Property expertise enables organisations to realise real benefits to meet Government priorities and create tangible change through the built environment.

Learning & Development

Committed to your development

- Learning and development is hugely important to us all in DfT. No matter how skilled or experienced we are, there is always more that we can learn. Within the department there are a huge range of learning opportunities on offer to help you to be the best that you can be and support you in continuing to develop.
- We have a range of development programmes that have been designed to help build new, and develop existing management, leadership and personal effectiveness skills. You'll get at least 5 days learning and development every year. We offer professional and people skills learning, plus specific internal programmes that combine formal and informal development.
- The Government Estate Strategy in 2018 committed to ensure that the property function is able to identify, attract and retain people with the skills and capability to deliver this Strategy. A highly skilled, dynamic and commercially focused workforce will enable us to meet the changing needs of customers, and deliver departmental strategies that incorporate strategic workforce plans and changing business delivery models that facilitate transformational change.
- Around 5,000 people work in government property, 2,000 of whom are property professionals. They play a major role in policies that impact greatly on the delivery of government priorities, from major infrastructure programmes to local service provision. The OGP has committed to providing clear career pathways across the property profession, including facilities management and surveying.
- You can access the Government Estate Strategy [here](#).

Benefits as a civil servant

- Being part of our brilliant Civil Service means you will have access to a wide range of fantastic benefits. We offer generous annual leave, attractive pension options, flexible working, inclusive working environments and much more to support a healthy work/life balance.
 - [Find out more about what it's like working at the Department for Transport.](#)
- **Leave** - 25 days annual leave for new starters rising to 30 days after 5 years' service. Additionally, we offer 9 public and privilege holidays throughout the year including Christmas and Bank Holidays. We also offer maternity, adoption and shared parental leave of up to 26 weeks.
- **Pension** - All DfT staff are invited to join the Principal Civil Service Pension scheme, which offers generous defined benefits. This is a key employment benefit open to new joiners. You can find out pretty much everything you might want to know about the Civil Service pension schemes via the dedicated [Civil Service Pension scheme website](#).
- **MyLifestyle** – this is a benefits package giving you access to a wide range of attractive and flexible offers. You could save money on gym memberships, dental insurance, dining, shopping and so much more.
- **Cycle to Work Scheme** - To promote a healthy lifestyle and greener transport, we offer our staff the opportunity to request a cycle to work loan which allows you to save money on the purchase of a bike and safety equipment, including electric bikes.
- **Staff networks** - from flexible working to tailored well-being support, our award-winning staff networks understand what makes a difference, and have the power to achieve change.

Application Process and timeline

Activity	Timescale
Advertising campaign go live	Tuesday 6 th July 2021
Advert Closing Date	Monday 26 th July 2021
Final Interviews	W/C - 9 th August 2021