

Privacy Notice

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other relevant regulations. The purpose of this privacy policy is to tell you about what information we collect about you when you use our service, how we use that information and who we may share it with.

The contact details of the data controller are:

The Data Controller
Bristol City Council
City Hall
College Green
Bristol
BS1 5TR

What data we need to collect and the legal basis for processing it:

We collect age, gender, transgender status, ethnic origin, disability, sexual orientation, and religion or belief information as it is in the public interest and is required on the basis of the Equalities Act 2010. With your consent, we will also process name, address, organisation name, phone number and email address information in order to contact you.

How long we will keep your data for:

Equalities information (age, gender, transgender status, ethnic origin, disability, sexual orientation, and religion or belief information) which is collected as part of this survey will be deleted within six months of a consultation or survey report being published. This is in line with BCC's Consultation and Engagement Storage Protocol and will be monitored by the City Council service commissioning this survey.

Where you have consented to use of your contact details (name, address, organisation name, phone number and email address information) to keep you informed of the outcome of this consultation, your contact details will be held for up to three years from the start date of the consultation. This is in line with BCC's Consultation and Engagement Storage Protocol and will be monitored by the City Council service commissioning this survey.

Why we need to collect your data:

We will use this information to help BCC plan services and shape policies.

Who we share your data with and why:

This data will be disclosed to BCC Consultation and engagement team and the team commissioning this survey as required.

If we have obtained your consent to use your data:

You are freely able to withdraw your consent for us to process your information at any given time.

Yours rights as a data subject:

You have the right to request access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted, you may be able to object to processing as well as the right to have your data transferred to another data controller.

You have the right to object to the processing of your information and to have any inaccurate information corrected. You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have dealt with your information in an inappropriate manner.

You can ask to see what information we hold about you and have access to it. You can do this, by contacting:

Senior Data Protection Officer

Bristol City Council

P O Box 3176

BRISTOL

BS3 9FS

Data.protection@bristol.gov.uk

Any further questions regarding the data being processed may also be sent to the above address.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit <https://www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection>