

Privacy Notice

Introduction

This privacy notice applies to services provided to UNIVERSITY OF ST. ANDREWS ON BEHALF OF THE PARTNERS OF EXPLORATHON '20, by us, Jenesys Associates Ltd, a UK company limited by guarantee (company number 5667158).

Jenesys Associates Ltd will be the 'Data Controller' of your personal data collected via the AUDIENCE FEEDBACK SURVEY FOR EXPLORATHON '20. The notice explains how we will process your data.

Why we need the data

We are collecting your basic personal data in order to allow you to contribute fully to an evaluation of EXPLORATHON '20.

Legal basis for processing data

The personal information we process is provided to us directly by you. Under the General Data Protection Regulation (GDPR), we must have a legal basis for processing all personal data. In this instance, the legal basis is CONSENT. You are able to remove your consent at any time, which you can do by contacting admin@jenesysassociates.co.uk

What we do with your personal information

All the personal data you submit is processed by Jenesys Associates Ltd in the United Kingdom. No personal data will be disclosed either verbally or in writing, accidentally or otherwise, to any unauthorised third party.

The anonymised results of the AUDIENCE EVALUATION SURVEY FOR EXPLORATHON '20 will be shared only with the Explorathon' 20 partners at the University of Aberdeen, University of Glasgow, Heriot-Watt University, University of St Andrews and University of Strathclyde.

How we store your personal information

Your personal information is securely stored in password encrypted files. We keep personal data for no longer than 3 months after its collection has concluded e.g. after a survey has closed. After this time, it will be securely deleted.

Your rights to your data

You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and may request to have it restricted, corrected or, erased. You may also have the right to object to the processing of data and the right to data portability.

Any individual wishing to exercise rights to their data should do so in writing via email to admin@jenesysassociates.co.uk. We will respond to all such requests within 1 month of receipt.

Updates or Changes to the Privacy Notice

This notice was reviewed on 11th January 2020. It will be updated from time to time to take into account changes in the law and it will also be reviewed annually to ensure that it is compatible with developments and changes made within the company and relevant legislation.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at admin@jenesysassociates.co.uk