



Role profile

Head of Global Aviation Strategy

Civil Service Grade: Grade 7	Salary Minimum: London - £54,105 National - £48,774	Contract Type: Permanent
Job Type(s): Strategy Policy <small>Select 3rd job type.</small>	Civil Service Profession: Policy	DfT Directorate: Aviation
Location(s): London Leeds Birmingham	Reporting to Job Title: Head of International Aviation Strategy	

Job description

Job summary

Leading our global strategy to advance the UK’s international objectives for aviation is a key priority of the Department for Transport (DfT) and the Government, and is at the heart of the UK’s wider Global Britain ambitions.

This role is at the core of the DfT’s international aviation strategy team, and requires a strategic thinker and skilled policy professional to help drive forward the UK’s global priorities. This is a high-profile role in the department, with regular interaction with DfT Ministers and senior officials.

The role is stretching and rewarding, and we are looking for candidates who are experienced and confident in collaborating with a wide range of stakeholders to develop both strategy and policy. The role is internationally-facing, and candidates will need to have experience working internationally.

The global strategy team is responsible for developing and delivering a strategic approach to the influencing of both (non-European) countries around the world and international organisations in order to effectively advance the UK’s aviation interests.

This includes the UK’s engagement with the UN International Civil Aviation Organisation (ICAO). ICAO is responsible for setting global aviation standards, frameworks and shared objectives, including for the decarbonisation of aviation, the safe reopening of international travel, aviation security and safety, and much more.

Alongside this work, the international aviation strategy team leads the department’s wider strategic approach to engagement with Europe and the EU, as well as the international collaboration required to facilitate the reopening of global travel.

Duties and responsibilities

The successful candidate will set the strategy for the aviation directorate's engagement with international partners to drive forward UK priorities globally across a range of policy areas. This includes: the decarbonisation of aviation; new and emerging aeronautical technologies, such as space travel; the safety and security of air travel; and much more. The post-holder will need to build strong strategic relationships with colleagues across the directorate, department and Government to successfully meet these aims.

The successful candidate will need to prioritise and solidify the UK's strategic relationships with key bilateral partners, such as the US. They will also lead the department's engagement with a range of political groupings and multilateral organisations, such as G7, G20 and Five Eyes (US, Australia, New Zealand and Canada).

The post-holder will lead the department's relationship with the UK's ICAO delegation in Canada by getting to grips with cross cutting policy questions, and working with a wide range of colleagues to support the negotiation of global policies. The post-holder will need to coordinate advice and support to the UK's delegation, to ensure they are fully-prepared for international negotiations, and to help secure optimal outcomes for the UK. They will also need to facilitate successful communication between the ICAO delegation and teams in the UK, to ensure that global standards and objectives are reflected in domestic policy-making.

Responsibilities include:

- Embedding a strategic approach to international engagement and collaboration with key strategic global partners.
- Developing clear processes and coordination across the department and Government for international engagement, bringing in key stakeholders as appropriate, and ensuring high-quality briefings.
- Providing international advice and insight to steer, prioritise, and maximise the impact of the UK's international collaboration.
- Developing a US-country strategy as a priority, and consider how the department should be prioritising engagement and collaboration with other key partners.
- Collaborating closely with colleagues overseas, including in international organisations, to advance UK policy aims.
- Building and influencing a network of contacts from across the Department and Government to maximise UK impact in ICAO.
- Leading preparations for the ICAO Assembly in Autumn 2022, including through management of internal and external coordination and lobbying, and planning of the ICAO High-Level Meeting in Spring 2022.
- Line management responsibilities.
- Potential for regular international travel, including to Montreal (ICAO).

Person specification

You have the ability to build strong, sustainable, working relationships quickly, often in the face of cultural and/or attitudinal differences.

You will be a resilient, resourceful and flexible person with excellent communication

skills, able to deliver results that command broad buy-in, not just from our international partners, but from industry and from colleagues across Government.

Behaviours

- **Leadership**
 - Promote diversity, inclusion and equality of opportunity, respecting difference and external experience.
 - Welcome and respond to views and challenges from others, despite any conflicting pressures to ignore or give in to them.
 - Stand by, promote or defend own and team's actions and decisions where needed.
 - Seek out shared interests beyond own area of responsibility, understanding the extent of the impact actions have on the organisation.
 - Inspire and motivate teams to be fully engaged in their work and dedicated to their role.

- **Communicating and Influencing**
 - Communicate with others in a clear, honest and enthusiastic way in order to build trust.
 - Explain complex issues in a way that is easy to understand.
 - Take into account people's individual needs.
 - Deliver difficult messages with clarity and sensitivity, being persuasive when required.
 - Consider the impact of the language used.
 - Remain open-minded and impartial in discussions, whilst respecting the diverse interests and opinions of others.
 - Introduce different methods for communication, including making the most of digital resources whilst getting value for money.
 - Monitor the effectiveness of own and team communications and take action to improve where necessary.

- **Seeing the Big Picture**
 - Develop and maintain an understanding of economic, social, political, environmental and technological developments to ensure activity is relevant.
 - Ensure plans and activities in your area of work reflect wider strategic priorities and communicate effectively with senior leaders to influence future strategies.
 - Adopt a governmentwide perspective to ensure alignment of activity and policy.
 - Bring together views, perspectives and diverse needs of stakeholders to gain a broader understanding of the issues surrounding policies and activities.

- **Making Effective Decisions**
 - Clarify your own understanding and stakeholder needs and expectations, before making decisions.
 - Ensure decision making happens at the right level, not allowing unnecessary bureaucracy to hinder delivery.
 - Encourage both innovative suggestions and challenge from others, to inform decision making.
 - Analyse and accurately interpret data from various sources to support decisions.
 - Find the best option by identifying positives, negatives, risks and implications.
 - Present reasonable conclusions from a wide range of complex and sometimes incomplete evidence.

- Make decisions confidently even when details are unclear or if they prove to be unpopular.

[More information about Behaviours](#)

Experience

Previous experience working internationally is essential. A keen desire and drive to learn will suffice. The ability to work across teams, and outside, your own organisation will be important.

[More information about Experience](#)

Strengths

You will be assessed against Civil Service Strengths at interview. For further details, please see the [Civil Service Strengths Dictionary](#).

[More information about Strengths](#)

Technical

The following technical skills are required for this role. They are benchmarked against the [Level 2 Policy Profession Standards](#):

Evidence - Analysis and use of evidence - Knowledge of Policy Making in your Policy Area

- Makes sound decisions and recommendations, to Ministers and senior officials, that demonstrate a thorough understanding of the policy problem; uses credible evidence and research to support these; draws upon suitable comparators (e.g. international).

Evidence - Analysis and use of evidence - Policy Framing

- Provides quick, accurate and well thought through responses to requests for policy advice.

Politics - Politics and democracy - Advising - Briefing & Drafting

- Drafts documents that are logically structured, contain carefully assimilated and selected information and evidence, presents a full and balanced picture with a persuasive conclusion.
- Writes in a manner that is clear, shows critical thinking and understanding of the subject, brings clarity to complexity or ambiguity, and is without jargon and technical terms (if complex language is essential explains the meaning with care and consistency).
- Uses the correct tone of writing for each type of briefing or advice, tailors the message for the audience and ensures that the correct impact is achieved on the reader.

Delivery – Policy delivery - Understanding the Delivery Context and Effective Implementation Planning

- Identifies the risks and barriers that could affect implementation; proposes actions to manage risk; ensures that Ministers understand the trade-offs.

For further details about the Civil Service Policy Profession Standards, please see [here](#).

[More information about Technical](#)

Other helpful information you need to know

Level of security clearance: Counter Terrorist Check (CTC)	Working Pattern: Full-time; Flexible working	Contact Information: Joe Delafield Joe.Delafield@dft.gov.uk 07977 424312
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