

## Ministry of Justice, Dynamic Framework - Guidance for Partner Organisations

### The Opportunity

The initial call-off phrase will commence in early September 2020 and is scheduled to complete in early December 2020 (subject to MoJ timetable). Phase one will be rolling mini competitions for the delivery of '**Day One**' services to commence from the outset of the new probation arrangements in June 2021. **Day One** services comprise Education, Training and Employment (ETE), Accommodation services, and Personal Wellbeing service categories for male Service Users. The Personal Wellbeing service category itself aggregates four sub-categories. These are:

- Emotional Wellbeing
- Social Inclusion
- Family and Significant Others
- Lifestyle and Associates

There will also be a **Day One** cohort category for Women's services which will comprise all the above service categories plus Dependency and Recovery, and Finance, Benefit and Debt (FBD). Similarly, the **Day One** Young Adult Cohort will cover the same service categories as the Women's Cohort but at this stage for **Wales only**.

We anticipate that there will be further service categories for call off for '**Day Two**' services (including BAME cohort, and FBD, Dependency and Recovery, Cognitive and Behavioural Change, and Service User Involvement). However, at this stage there is no timetable or Lot information available from MoJ for these services. Our initial focus will be on **Day One** services.

Ingeus is applying for the Ministry of Justice (MoJ) Dynamic Framework to deliver rehabilitation and resettlement services across multiple Lots and geographical locations. We are looking to deliver services with specialist partner organisations who can deliver localised and tailored services to achieve tangible and positive outcomes in the lives of service users.

Delivery will commence from June 2021 for '**Day One**' services.

### Useful Links

The Ministry of Justice has issued a number of contextual documents on their website, including an updated Draft Target Operating Model and the Probation Services Dynamic Framework Pipeline which can be found here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/898050/Update\\_to\\_the\\_Draft\\_Target\\_Operating\\_Model\\_for\\_Probation\\_Services\\_in\\_England\\_and\\_Wales.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/898050/Update_to_the_Draft_Target_Operating_Model_for_Probation_Services_in_England_and_Wales.pdf)

<https://www.gov.uk/government/publications/strengthening-probation-building-confidence-consultation-events-and-materials>

### General Guidance

- The Expression of Interest forms primary purpose is to evaluate the suitability of interested applicants, alongside their ability and track record, to meet the requirements to partner with Ingeus on the Dynamic Framework call-off contracts.
- Applicants should answer all the questions. Applicants should address their answers to this application only and should not include general marketing or promotional material.

- We value clear, concise and relevant information in response to the questions provided in the Expression of Interest form
- Failure to provide a satisfactory response to any of the questions may result in Ingeus not proceeding further with the organisation in question.
- Applications that score highly are those that provide unambiguous and detailed information

## Delivery requirements

Delivery Partners will be expected to:

- Work cooperatively with Ingeus and partners, and local stakeholders, to deliver an integrated service for participants.
- Demonstrate commitment to achieving high levels of delivery, performance and quality, within a holistic service user centred approach.
- Adhere to compliance and regulatory standards
- Contribute relevant skills, expertise and experience to the delivery and continuous improvement of the service.

We are keen to work with organisations that can demonstrate:

- Experience of successfully providing support offenders within the service categories.
- Experience of engaging and supporting offenders with specific needs
- Close links with local stakeholders and other local government services (e.g. skills, health and housing services).
- Proven ability to deliver services in a contractual environment
- The ability to work with pace and urgency, whilst maintaining the highest levels of compliance and quality.

## Instructions to support in completing the EOI

Please complete the Expression of Interest form on Smart Survey, outlining your capabilities to meet the requirements for delivery. All questions will be scored according to the criteria outlined in the table below. Following the scoring process partners will be notified as to the outcome of their application and added to our wider Partner Network. If successful potential partners will be invited to take part in further dialogue to determine suitability for the call-off contracts under the Dynamic Framework.

All questions will be scored based on the scoring criteria outlined here:

<b>Score 0</b> -	No information provided.
<b>Score 1</b> -	The response provides insufficient evidence and/or little confidence that the organisation is able to deliver the required services to an acceptable standard.
<b>Score 2</b> -	The response does not address all elements of the question or provides unsatisfactory evidence that the organisation is able to deliver the required services.
<b>Score 3</b> -	The response addresses the required elements of the question and provides evidence that the organisation is able to deliver the required services.
<b>Score 4</b> -	The response clearly addresses all the required elements of the question and provides evidence that the organisation is able to deliver the required services in full. Some added value is offered.
<b>Score 5</b> -	The response very clearly address all the required elements of the question. It provides comprehensive evidence including names, dates, quantitative details and assurance that the organisation can meet and exceed the service requirements.

## Specific Guidance on Assessment questions

About the organisation	Please provide information relating to your organisation's strategic intent. We want to know what drives your organisation and how this aligns to Ingeus's vision and mission.
Services Delivery	<ul style="list-style-type: none"><li>• Please provide information on the kind of services you are interested to deliver and have relevant experience</li><li>• The focus at this stage is on Day One services.</li><li>• We will request further information for Day Two services, once these are released by MoJ</li><li>• We are primarily asking for your experience in delivering services under the Day One call-off contracts.</li><li>• There is space under each service category question to allow you to present your capability and experience relating to the service category. This space is your opportunity to ensure Ingeus are aware of your proposal and offer. Please be as clear and concise in your answer.</li></ul>
Delivery Experience	<ul style="list-style-type: none"><li>• Please provide full information on your contract track record and experience of working with offenders/ex-offenders.</li><li>• Q20 is your opportunity to outline how your organisation will fit in to the call-off contract Ingeus offer.</li></ul>
Geography and Delivery Infrastructure	<ul style="list-style-type: none"><li>• Future call-off contracts will be split between the NPS geography, or, the PCC geographical Lots.</li><li>• At this stage, we are keen to understand where you would be interested in expanding your service delivery for Ingeus, and, those areas that you have existing delivery services and infrastructure.</li><li>• If you are looking to deliver services in new geographical areas, we're keen to learn more about this, including what support you may need.</li><li>• Please give a brief overview of the premises available to you, including information such as capacity, training rooms and IT access.</li></ul>

## Submission Deadlines

Whilst this opportunity and EOI will remain open, if you are interested in partnering for specific **Day One** opportunities, please ensure your return is submitted by the following deadlines:

- Education, Training and Employment (ETE) - **Wednesday 19th August 2020**
- Accommodation - **Wednesday 19th August 2020**
- Young Adults Cohort in Wales - **Friday 4th September 2020**
- Personal Wellbeing - **Friday 4th September 2020**
- Women's Cohort Services - **Friday 4th September 2020**

Interested organisations are asked to complete the provided **Expression of Interest Form** ahead of the specific deadlines listed above.

For any questions regarding the application process please email [partnerships@ingeus.co.uk](mailto:partnerships@ingeus.co.uk)