

Privacy Notice (for Western Harbour)

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other relevant regulations. The purpose of this privacy policy is to tell you about what information we collect about you, how we use that information and who we may share it with.

The contact details of the data controller are Bristol City Council.

What data we need to collect and the legal basis for processing it:

To deliver this service (gathering feedback on Western Harbour, keeping members of the public up to date as the project progresses, inviting members of the public to be part of any future discussions and Eventbrite bookings), we will process name, email address, telephone number, address and your comments/feedback. We are collecting this data because we have consent to do so. The data will be used to gather feedback on Western Harbour and to provide information to members of the public who have chosen sign up to events, receive updates and be part of any future discussions.

How long we will keep your information for:

If you have consented to us using your contact details, so we can keep you up to date as the project progresses and to be part of any future discussions, we will hold this information for three years from the date of consent. We will re-contact everyone on our database again after three years to re-consent.

For data shared via Eventbrite for specific events, we will delete the data after six months of the event taking place. This would allow event attendees to be updated if needed.

Why we need to collect your data:

We will use this information to collate feedback on the Western Harbour project, to keep people who've signed up informed about Western Harbour, to invite them to be part of any future discussions and to provide details of events.

Who we share your data with and why:

This data will be disclosed to the Western Harbour project team and may be shared with other council staff, contractors and partner agencies if needed, so that public interest clause can be fulfilled / communications with the public undertaken.

If we have obtained your consent to use your data:

You are freely able to withdraw your consent for us to process your information at any given time.

Your rights as a data subject:

You have the right, at any time, to request access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted, you may be able to object to processing as well as the right to have your data transferred to another data controller.

You have the right to object to the processing of your information and to have any inaccurate information corrected. You also have a right of complain to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have dealt with your information in an inappropriate manner.

You can ask to see what information we hold about you and have access to it. You can do this by contacting:

Senior Data Protection Officer

Bristol City Council

ICT Commissioning and Information Governance

P O Box 3176

Bristol City Council

BS3 9FS

Data.protection@bristol.gov.uk

Any further questions regarding the data being processed may also be sent to the above address or to the data controller.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit <https://bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection>