



Equity and inclusion in education events

The Welsh Government is hosting face to face equity and inclusion events across Wales. These events aim to

- support networking between schools and with other organisations

Attendees from across Wales will have the opportunity to share experiences and good practice at the event, this information will be captured and written up as case studies.

The Welsh Government will be data controller acting in its public task remit

The case studies will be hosted on Hwb and made available to the education workforce in Wales. The aim is to promote these case studies via, but not limited to, our social media channels, e-newsletters, Blog, YouTube channel and Hwb.

The Welsh Government has commissioned Cazbah to manage these events, part of which will be to manage the event registration process. They will be required to capture the following for attendance and case study purposes; your name, contact details, the organisation you are from. They will also need to identify dietary and accessibility requirements and if the venue includes controlled access parking, then your car registration number will be required.

We will use your contact details to send you information about attending the event and we may send you material from the event afterwards.

We may contact you following the event to check if it's possible to develop these case studies further into films and to capture footage / photos to help with promotion.

Where we use third party organisations to manage our events, our contracts set out strict requirements for the processing and safekeeping of personal data.

We will keep your personal information for no more than one year after any event you attend. If we wish to use your personal data for any reason other than to organise the event then we will ask you about this as part of the booking process.

Under UK GDPR, you have the following rights in relation to the personal information you provide as a member of the working group, you have the right:

- To access a copy of your own data;
- For us to rectify inaccuracies in that data;
- To object to or restrict processing (in certain circumstances);
- For your data to be 'erased' (in certain circumstances); and



- To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 01625 545 745 or 0303 123 1113. Website: www.ico.org.uk

Further Information

If you have any further questions about how the data provided will be used by the Welsh Government or wish to exercise your rights using the UK General Data Protection Regulation, please contact:

Name: Adele Antill

E-mail address: adele.antill@gov.wales

The Welsh Government's Data Protection Officer can be contacted at:

Welsh Government, Cathays Park, Cardiff, CF10 3NQ, Email:

DataProtectionOfficer@gov.wales.