



Driver & Vehicle  
Standards  
Agency

# Vehicle Standards Assessor



Keeping Britain moving safely and sustainably

# DVSA - who we are

Great Britain's roads are among the safest in the world.

At the Driver and Vehicle Standards Agency (DVSA), we play a vital role helping millions of people stay safe on our roads – our vision is safer drivers, safer vehicles, and safer journeys for all.

## What we do

We help millions of people every year. We make sure learners are safe to drive, by approving driving instructors and theory tests. We help people keep their vehicles safe by approving MOT testers and inspecting vehicles. We protect the public from unsafe vehicles and drive enforcement activities.



**31,958** defective vehicles discovered each year



**38.5 million** MOT certificates issued each year



## Why join DVSA?

Our vision is for safer drivers, safer vehicles, and safer journeys for all. We help keep vehicles safe to drive by providing vehicle testing.

**“To make our vision a reality, we need you to join us. Our ambitious plans rely on skilled people like you.”**

Our Vehicle Standards Assessors carry out **technical examinations** on vehicles to ensure they meet **legal roadworthiness** requirements.

The vehicles they examine include **lorries, buses, coaches, and trailers**. They work nationwide out of customer premises called **Authorised Testing Facilities (ATF)**.

There are also Specialist Vehicle Standards Assessors who conduct more **specialist examinations**, such as on vehicles that have been modified, and they work from DVSA sites across the country.

**The work that Vehicle Standards Assessors do is vital to keeping people safe on Britain’s roads. This is especially important as we respond to changes in vehicle technology, such as driverless cars and electric vehicles.**

This is a **fantastic opportunity** to join our team and, using your **knowledge and experience**, to make a real difference to **road safety**.

As well as great job security and a high job satisfaction, we offer some brilliant [benefits](#), including:

- A brand-new lease car for work and personal use
- Enrolment in the Civil Service Pension Scheme (up to 30.3%)
- Flexible working to facilitate a great work-life balance

# About the job

## **As a Vehicle Standards Assessor, you will:**

### **Deliver testing services across the network**

- Conduct annual test inspections for all vehicles, recording results digitally and issuing documentation.
- Represent DVSA at 3rd party customer sites across the network. You need to be flexible, using your own initiative to work independently.
- Be responsible for decisions and explaining outcomes ensuring the customer understands

### **Ensure high standards of service delivery across the network**

- Comply with Health and Safety standards, taking responsibility for yourself and others inline with DVSA training and policies. Escalating potential unsafe practices and act immediately on breaches of Health and Safety procedures.
- Provide feedback on how to improve testing efficiency, quality, and cost savings

### **Maintain good partnering relationships within the network**

- As a representative of the Civil Service, you will maintain good working relationships, offering advice for queries or complaints.
- Act professionally, using sound judgement to provide excellent customer service

### **Support DVSA goals through working with colleagues and external partners**

- Contribute to the work of the whole team to meet goals.
- Advise and support colleagues, including mentoring new and existing VSA's

### **Personal development of your own knowledge and skills**

- Increase your knowledge and skills through professional qualifications to support your own development.
- Keep up to date with new procedures relating to the job role (such as relevant legislation and DVSA policy).
- Attend 121 meetings with your Technical Team Leader to work on personal and team development, taking on board any feedback

### **Other**

- You will be driving on DVSA business
- You'll be working within a wide geographical area
- If necessary, you may on occasion spend nights away from home

## What we will do for you:

- **Provide a brand-new lease car which can be used both for work and personal travel**
- Support you to obtain HGV or PSV based qualifications
- Support you to work towards vocational related qualifications in Motor Vehicle Maintenance & Repair ie. iRTEC or IMI

**Interested?** Complete your application now at:

[www.civilservicejobs.service.gov.uk](http://www.civilservicejobs.service.gov.uk)

## Who are we looking for?

### Essential experience

- 3 years' experience in the maintenance and repair of road vehicles (e.g., car, PSV,HGV), in accordance with the Directive 2014/45/EU3
- Knowledge of Vehicles - Up to date and in-depth knowledge of vehicles as applies to HGV, PSV, cars, or light commercial vehicles
- Vehicle Examination - Experience of undertaking an examination of a vehicle's components and/or systems to determine: Compliance with legislation or test standards and/or Serviceability.

### Mandatory requirements:

- A current and full car driving license
- Already hold, or willing to work towards qualifications in motor vehicle repair i.e. iRTEC or IMI



## **A day in the life of a Vehicle Standards Assessor**

**Tony is a Vehicle Standards Assessor in the Operations South Team.**

My role is varied; day to day I can be assessing anything from a 3.5 tonne to a maximum weight Heavy Goods Vehicle, to trailers and Public Service Vehicles. Throughout the day I am conducting visual checks of vehicles, climbing up into lorry cabs and going down into the service pit to assess the underneath of vehicles, checking their safety and condition. I am ensuring these vehicles are safe and adhere to Government guidelines.

Alongside this I conduct technical tests, seeing if vehicles are meeting the required criteria and are compliant. I then issue certificates to reflect this. These tests ensure high standards are maintained and vehicles are safe to be on Britain's roads. My work contributes to the safety of all road users and brings me great satisfaction.

Since joining The DVSA I have felt a sense of belonging, support and feel acknowledged for my work and efforts. I collaborate with many colleagues across the Agency and The DVSA ensures all their staff are part of an inclusive environment.

I work with a diverse team with varied experience and cultures, that embraces differences. This allows everyone to bring their own perspective and talent to their role and team.

**The DVSA really feels like a family, and I would recommend working for this fantastic Agency.**



# Working at DVSA



Employer pension contribution rate of up to **30.3%**



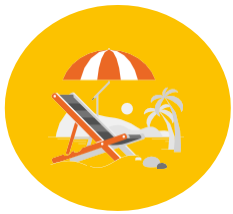
**Brand new** lease car provided for **work** and **personal** travel with up to **two designated drivers**



Flexible working, including part-time working and job share options to aid with a healthy work/life balance



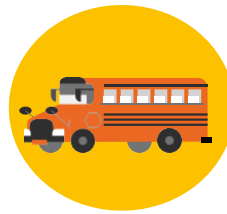
Fast, modern IT kit and phones enabling seamless working collaboration across the agency



Generous Annual Leave plus public holidays and paid privilege entitlement to mark the King's Birthday.



Personal Development Opportunities including Apprenticeships and study leave



Tax free childcare scheme and generous parental and carer schemes



Plus, lots more benefits, discounts, and schemes. See more at [DVSA](https://www.dvsa.gov.uk)



The Prince's Responsible Business Network



# The application process

## Application

You need to submit your application via the Civil Service Jobs website - [www.civilservicejobs.service.gov.uk](http://www.civilservicejobs.service.gov.uk) – you'll need to:

- Confirm you have a minimum of 3 years hands-on experience in the repair, maintenance or inspection of at least one type of road vehicle

Should you encounter any issues with your online application or if you have issues with the online job portal, please contact us (details on final page) within 48 hours.

## Interview and Assessment

### Interview

You will be invited to attend a panel interview to discuss your previous experience and professional competence.

The process will include an interview and a knowledge assessment. We've designed the selection process specifically for this role.

Full details of the assessment process will be made available to shortlisted candidates.

## Success Profiles

Here at The DVSA we use Success Profiles to assess applications and throughout our entire interview selection process. [Success Profiles](#)

You will be expected to demonstrate the below Behaviours, and Experience elements.

## Behaviours

- **Making Effective Decisions**
- **Communicating and Influencing**
- **Managing a Quality Service**

Interviews will include [Behaviour](#) and [Experience](#) questions.

**For further details please see [Success Profiles - Civil Service Behaviours \(publishing.service.gov.uk\)](#)**



## Find out more about working with us

If you want to learn more about what we do, our culture, and what it's like working with us, please see below.

To apply for this role, and to see other vacancies at DVSA, visit Civil Service Jobs: [www.civilservicejobs.service.gov.uk](http://www.civilservicejobs.service.gov.uk)

Find out more about working with us on the Department for Transport careers website: <https://careers.dft.gov.uk/our-dft-family/driver-vehicle-standards-agency/>

Get more information about DVSA, our work and services, at GOV.UK: [www.gov.uk/dvsa](http://www.gov.uk/dvsa)



You can also follow us on social media:



# Employment Details

**Location:** See advert

**Salary Grade:** AO

**Contract Type:** Permanent

**Hours:** 37

**Annual Leave:** 25 days (to start) plus public holidays



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DVSA  
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Croydon Street  
Bristol, BS5 0DA  
[www.gov.uk/dvsa](http://www.gov.uk/dvsa)

If you have questions about the role please contact: [Simon.Jackson@DVSA.gov.uk](mailto:Simon.Jackson@DVSA.gov.uk)

If you have problems with the online portal or application process please contact:  
[dftrecruitment.grs@cabinetoffice.gov.uk](mailto:dftrecruitment.grs@cabinetoffice.gov.uk)